

Scientific and Technical Translation Explained
Translation Brief

Project Reference	Delivery Date
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Source Language
Target Language & Variety
Subject(s)
Text Type
Function(s) of Target Text (incl. publication, information only, gist)
Specialised Terminology?
Intended Target Audience
Background/Occupation of Target Audience
What Will the Audience Use the Text for?
Distinguishing Features of Source Text (linguistic, terminological, subject, structure, layout etc.)
Specific Client Requirements (linguistic, conceptual, cultural, conflict of function)
Reference Sources (websites, parallel texts, dictionaries, subject guides etc.)